



Indiana Society of Radiologic Technologists

RICHARD C. MARKS, RT(R) SCIENTIFIC EXHIBIT COMPETITION

The Richard C. Marks, RT(R), Memorial Award is presented to the 1st place individual technologist exhibit winner. Dick Marks attended the St. Joseph's Hospital School of X-Ray Technology in Ft. Wayne, Indiana from 1952-54 and became registered on November 15, 1954. He was employed as an x-ray technologist at St. Mary's Mercy Hospital in Gary, Indiana and at an orthopedic clinic in Gary. In 1968, Dick was appointed as supervisor of the radiology department at St. Mary's Medical Center, a position that he held until his death in 1976.

Dick was a member of the ISRT since 1962 and the ASRT since 1955. Dick was the ISRT President in 1969-70, a board member until 1973 and Zone Counselor from 1973-76. He was one of the original members of the ISRT Legislative Committee and was chairman of the committee in 1976. Dick worked many years for the Society and the profession. He possessed an open mind and a concern for others, whether in our profession or outside the field. Dick Marks was a technologist that inspired professionalism and strength. He was a leader that heard the minority and carried out the wishes of the majority.

The ISRT scientific exhibit competitions will be held during the 2010 Annual Conference. Technologists and students are invited to participate in these competitions. Applicants must be a member of the ISRT by the designated deadlines.

There are two categories for the scientific exhibit competition. Technologists may display an exhibit only as an individual. Students may submit entries as individuals or as a program. A cash award of \$150 is given for first place, \$70 for second and \$30 for third.

The application deadline for exhibits is July 15, 2010. Applications and rules are attached as well as available on the ISRT website at www.isort.org. If you need further information, please contact the ISRT Director of Competitions. The Competition's Director changes annually. The current director's information can be located in the PRINTABLE PDF DIRECTORY found in the Who's Who Section on the ISRT website. www.isort.org

From the ISRT BOD Policy and Procedure Manual

Section III. ISRT SPONSORED ACTIVITIES AND PROGRAMS

C. Scientific Exhibit Competition - The Richard C. Marks, RT(R) Memorial Competition

1. Purpose

- a. The Richard C. Marks, RT(R) memorial award is presented to the 1st place individual technologist exhibit winner.

Dick Marks attended the St. Joseph's Hospital School of X-Ray Technology in Ft. Wayne, Indiana from 1952-54 and became registered on November 15, 1954. He was employed as an x-ray technologist at St. Mary's Mercy Hospital in Gary, Indiana and at an orthopaedic clinic in Gary. In 1968, Dick was appointed as supervisor of the radiology department at St. Mary's Medical Center, a position which he held until his death in 1976.

Dick was a member of the ISRT since 1962 and the ASRT since 1955. Dick was the ISRT President in 1969-70, a board member until 1973 and Zone Counselor from 1973-76. Dick was also one of the original members of the ISRT Legislative Committee dating back to 1968 and was Chairman of the committee in 1976.

Dick worked many years for the Society and the profession. He possessed an open mind and a concern for others, whether in our profession or outside the field. Dick Marks was a technologist that inspired professionalism and strength. He was a leader that heard the minority, carried out the wishes of the majority and provided justice for all involved.

- b. The purpose of the scientific exhibit competition is to educate those who participate and those who observe the exhibit. Exhibits are meant to be a visual display of information relative to the radiologic sciences and should include minimal written material.

2. Eligibility and Exhibit Categories

a. Technologist Division

- i. Must be a current Active, Life, or Certified member of the ISRT **at the time of application** and at the time of the Annual Conference.
- ii. The exhibit must be the original work and prepared by one technologist.
- iii. Each entrant may submit only one exhibit.
- iv. A technologist may only submit or be a participant on one exhibit.

b. Student Division

- i. All participants listed on the application must be current Student members of the ISRT **at the time of application** and at the time of the Annual Conference.
- ii. The exhibit must be the original work and be prepared by a student or students of accredited entry level educational programs in Radiography, Radiation Therapy, Nuclear Medicine or Sonography.
- iii. A student may only submit or be a participant on one exhibit.
- iv. There may be more than one exhibit per educational program.
- v. In preparing the exhibit, students may solicit advice from any source.

3. Ineligible Participants and Exhibits

- a. Members ineligible to participate on a competitive basis are the ISRT President, exhibit judges, and the Director of Competitions.
- b. Exhibits will **not** be eligible for competition if they have been displayed at any other meeting or competition prior to the Annual Conference.
- c. If any individual listed on the application does not meet eligibility requirements at the time of the application and at the time of the Annual Conference, the application and/or exhibit will be considered ineligible and will be disqualified.

4. Non-competitive Exhibits

- a. Ineligible exhibits may be displayed on a non-competitive basis when space permits.
- b. Non-competitive exhibits will not be judged or be eligible for awards.

- c. Requests to display an exhibit on a non-competitive basis should be made in advance to the Director of Competitions.
- d. All non-competitive exhibits will be tagged as such.
- e. All non-competitive exhibit participants shall receive a Certificate of Recognition.

5. Application

- a. Make sure that you have read the most current policies for the competition posted on the ISRT website and that you have the most current application. **The postmarking deadline is July 15.** Application may be made by completing the official application and postmarking it to the Director of Competitions by **July 15.** **It is strongly recommended that all applications be sent via certified mail with return receipt requested. Applications will only be accepted by mail. Faxed applications or applications sent by any other electronic media will not be accepted.** The ISRT Board of Directors will not be responsible for applications not postmarked by the deadline that were not sent via certified mail with a return receipt. Applicants who send applications by certified mail with return receipt are still responsible for following the rules below if they do not receive a letter of acknowledgment.
- b. Applications will only be considered if they are completed on the current, official application form and all individuals listed on the application are current ISRT members at the time of application. Prior to the postmarking deadline, incomplete applications will be returned to the applicant as soon as possible with an explanation. If any individuals listed on the form are not current ISRT members, the application will be considered incomplete. The ISRT is not responsible for returning an incomplete application in time for the applicant to resubmit the application by the postmarking deadline. If the applicant can complete the application process and resubmit the application by the postmarking deadline then the application will be considered. If there is not time for the applicant to complete and resubmit the application and/or meet ISRT membership eligibility requirements by the postmarking deadline, then the application will not be considered.
- c. Any application postmarked after the deadline will be returned to the sender and will be ineligible. The Director of Competitions shall send a letter via certified mail explaining the reason for ineligibility.
- d. The Director of Competitions shall notify the exhibitor(s) in writing by certified mail of any reason for any other disqualification. Prior to the beginning of the Annual Conference, the Director of Competitions shall notify the applicant by certified mail of the reason for ineligibility. If there is not time to notify the applicant by certified mail, then the Director of Competitions shall notify the applicant verbally and in writing as soon as possible. If an exhibitor and/or exhibit is disqualified at the Annual Conference, the Director of Competitions shall notify the exhibitor verbally and in writing as soon as possible.
- e. Upon receipt and acceptance of the complete application form, a letter of acknowledgment will be sent by the Director of Competitions to the exhibit representative listed on the application.
- f. If the applicant has not received notification of receipt of the application by August 1, the exhibit representative listed on the application must contact the Director of Competitions by phone by August 5 to resolve any problem with the application. Absolutely no action on any problem will be considered if the Director of Competitions is not contacted by that date.
- g. In the Student exhibit division, all qualified individuals listed on the application will be eligible for awards. A qualified individual's name may be removed from the application only if a written letter is sent to the Director of Competitions. The letter must be signed by everyone listed on the application including the individual whose name is being removed. This request must be made prior to setting up the exhibit at the Annual Conference.
- h. If the postmark is illegible, the Director of Competitions shall use the received date for purposes of documentation.

6. Preparation and mechanics of the display

- a. Displays shall not contain excessive written descriptive explanation. A well presented display requires minimum explanation. The display should speak for itself.
- b. Subject matter should be pertinent to radiologic sciences and may be supplemented by charts, descriptive material, technical factors, photographs, etc., as are deemed necessary and that can be contained within the allotted space. **Displays may not contain audio, video, slide or computer presentations.**

- c. Displays should demonstrate originality of subject matter, be of general interest and value to the intended audience from both practical and educational viewpoints, and be of technical excellence.
- d. The exhibit may display a commercial product (such as a catheter or bottle of contrast) if the product is relevant to the educational value of the exhibit or is essential to the understanding of a concept. A commercial product may be identified by its name or producer; however, the exhibit may not endorse a specific commercial company or product.
- e. The ISRT encourages the use of generic names rather than brand names.
- f. Displays may not show any image which identifies the patient by name.
- g. Hospital affiliations, educational programs and participants **may not** be identified in or on any part of the exhibit until after the completion of judging.
- h. The total display space allotted for any one exhibit shall not exceed outside dimensions of 72" wide, 48" high and 30" deep. All components of the exhibit must be within these dimensions, **including anything displayed on the table in front of the poster board**. Displays not conforming to these specifications will be disqualified.
- i. **View boxes and extension cords must be supplied by the exhibitor.**
- j. Each exhibit shall be limited to the use of two electrical outlets. Multi-plug adapters may not be used in an attempt to include additional electrical cords.
- k. The Annual Conference Committee will arrange for one table per exhibit and two single electrical outlets each table.
- l. The exhibit must be erected between 5:00 PM and 10:00 PM of the night preceding the Annual Conference. (This time may be altered to meet the requirements of the Annual Conference site. Exhibitors will be notified prior to the Annual Conference of any change of time.)
- m. Each exhibit will be arranged by the exhibitor under the direction of the Director of Competitions who will assure that each exhibitor has an equally fair chance for complying with the rules. However, it is still the responsibility of the exhibitor to know and follow all rules for competition.
- n. Displays must remain in the display area until the conclusion of the awards presentation. (The ISRT encourages the display to remain until the close of the Annual Conference.)
- o. Exhibits must meet the published guidelines in order to be eligible for competition.

7. Procedures and Judging

- a. These rules will be followed without exception. It is the responsibility of the exhibitor(s) to read all of the exhibit rules. Any questions should immediately be directed to the Director of Competitions. In order for an exhibit to be accepted for competition all eligibility requirements must be met. It is the exhibitor's responsibility to meet and follow all eligibility requirements. Non-compliance of any eligibility, application or mechanics requirement will result in disqualification from competition. Violation of subject matter rules will result in a reduction of points awarded, the number of which will be determined by the judges. Interpretation of the rules is a responsibility of the Director of Competitions and the ISRT President. All participants listed on the application must be current ISRT members **at the time of application** and at the time of the Annual Conference. All exhibit applications shall be postmarked to the Director of Competitions by **July 15**.
- b. The exhibitor shall assume responsibility for the display. The ISRT is not responsible for loss or damage. The ISRT will take all reasonable precautions to assure the security of displays during the period of display.
- c. By July 25, the Director of Competitions will verify membership and eligibility of all participants with the Executive Secretary.
- d. By July 25, the Director of Competitions should send the ISRT President a summary of tentative topics of the Annual Conference exhibits and a list of the exhibitors and their affiliated programs/institutions in order that qualified judges may be appointed.
- e. The Director of Competitions shall send the names of the participants to the Executive Secretary for printing in the Annual Conference final program booklet and for providing Certificates of Recognition.
- f. The Director of Competitions will relay the number and category of plaques and ribbons to the Executive Secretary to order for the competition based on the applications received.

- g. The Director of Competitions is responsible for coordinating with the Executive Secretary to have award plaques engraved prior to the Annual Conference, when possible. The Director of Competitions is responsible for coordinating with the Annual Conference General Chairman for any awards that need to be engraved during the Annual Conference.
- h. The Director of Competitions shall send a copy of all applications to the Executive Secretary so that Certificates of Recognition for all participants can be printed prior to the Annual Conference.
- i. The ISRT President shall appoint three (3) judges. The judges must be credentialed in Radiography, Nuclear Medicine, Radiation Therapy or Sonography. The President may not serve as one of the judges. The names of the judges shall be known only to the President and the Director of Competitions.
- j. It is suggested that judges be ISRT members.
- k. Judges shall be knowledgeable in the specific exhibit topics. Once applications have been received by the Director of Competitions, the President will be sent the topics of the exhibits.
- l. The President shall determine that there are no potential conflicts of interest between an individual appointed as a judge and any of the exhibitors. The judges may not be employed by or associated with any of the institutions represented by the exhibitors.
- m. As soon as the judges have agreed to serve, the President should provide their names, addresses, e-mail and phone numbers to the Director of Competitions who will complete future communications. Names, addresses, e-mail and phone numbers of the judges should be sent to the Director of Competitions no later than August 1 and preferably earlier.
- n. The Director of Competitions or the President shall provide the names of the judges to the Executive Secretary so that Certificates of Recognition can be printed.
- o. The Director of Competitions shall maintain communications with the Annual Conference Committee in determining exhibit display space needs, exhibit display hours and display set-up times.
- p. The Director of Competitions shall designate a time for the exhibit judging to occur. Judging should occur at one time. Since set-up of exhibits is not completed until 10:00 PM on Wednesday, judging is not feasible until Thursday morning. It is recommended that judging occur around 8:00 AM or 9:00 AM on Thursday to allow for adequate time for engraving prior to the presentation ceremony.
- q. The Director of Competitions will assign exhibit space and should be available during set-up to assist exhibitors in setting up exhibits, to assist in obtaining available facilities and supplies, and to provide answers to rules questions of the exhibitors.
- r. The Director of Competitions is responsible for interpretations of the rules during the judging. Any questions on rules may be appealed to the Director of Competitions. The Director of Competitions and the ISRT President will review and render a decision on the appeal. It is the responsibility of each individual exhibitor to ensure that they are in compliance with all rules.
- s. After exhibitors have completed their set up, the Director of Competitions shall measure and review the exhibit for compliance of the rules.
- t. The Director of Competitions will make every effort to assure that all exhibits are in compliance with the rules, conduct the judging procedure, and verify results of the judging. **Exhibitors are still however, ultimately responsible for knowing and complying with all rules for competition.**
- u. Judging of the exhibits shall be completed on or before the first day of the Annual Meeting.
- v. Exhibits will be judged according to the criteria listed on the Exhibit Critique Sheet.
- w. The Director of Competitions shall provide verbal instructions to all exhibit judges immediately prior to the judging. These instructions should be based on the "Judges Directions Sheet." The Director of Competitions is responsible for the organization of the judging process and should attempt to apply a consistent process from previous years. Each judge shall be provided with Exhibit Critique Sheets, Exhibit Judges Criteria Guidelines and Exhibit Judges Direction Sheets immediately prior to the judging.
- x. As each judge completes the judging process, the Director of Competitions should check the judge's addition to assure proper totals. The Director should also briefly review comments to detect if a judge has deducted points for a rules violation that should not have been considered in judging.

- y. As the critique sheets are returned, the Director of Competitions will verify the scores. The Director of Competitions shall complete and verify tally score sheets for each exhibit and rank the exhibits. Final exhibit scores will be calculated on an average of the total points awarded by the judges, i.e., all judge's scores will be added together and divided by the total number of judges to arrive at a final average point score. The final average point score shall be calculated to two decimal places with no rounding by the Director of Competitions. The Director of Competitions will then rank the exhibits in order of the highest point totals to determine the award recipients.
- z. An exhibit must score a minimum of 75 points based on an average of all scores from all critique sheets to be eligible for an award.
- aa. If an exhibit does not meet the minimum point requirement, the Director of Competitions shall inform the exhibitor(s) prior to the Awards Business Session and present the Certificate(s) of Recognition at that time. The exhibitor(s) shall have the option of removing their exhibit at that time. The awards presentation script shall be adjusted to not reference any exhibit not receiving the minimum points.
- bb. In the event that there is a major procedural error on the part of the judges, the Director of Competitions shall refer the information to the President who has the prerogative to review the information and shall then be responsible for the final decision to resolve the issue.
- cc. In the event of a tie for 1st or 2nd place, the tie will stand and all individuals will receive the awards for that place. In the event of a tie for 1st place, 2nd place will be dropped and the next award will be 3rd place. In the event of a tie for 2nd place, 3rd place will be dropped. In the event of a tie for 3rd place, it shall be the discretion of the President and the Director of Competitions on how the tie will be handled.
- dd. The Director of Competitions shall present the results to the ISRT President for announcement at the awards presentation ceremony.
- ee. As soon as winners are declared, the Director of Competitions shall present the results to the ISRT Treasurer who will draft the winner's awards.
- ff. As soon as winners are declared, the Director of Competitions shall present the results to the Executive Secretary for completion of award certificates. Award certificates will be mailed by the Executive Secretary after the Annual Conference.
- gg. The Director of Competitions shall obtain ribbons from the Executive Secretary and place on the exhibits immediately following the awards ceremony.
- hh. Following the Annual Conference, the Director of Competitions shall mail the Judges Critique Sheets to the exhibit representative listed on the application form.
- ii. Following the Annual Conference, the Director of Competitions shall destroy the overall tally forms and applications.
- jj. The Director of Competitions shall send a Certificate of Recognition (obtained from the Executive Secretary) to all judges after the Annual Conference.
- kk. The decision of the judges and/or Director of Competitions and/or the President shall be final.

8. Awards

- a. All participants who have a display will receive an ISRT Certificate of Recognition.
- b. In the Student exhibit division, all qualified individuals listed on the application will be eligible for awards. A qualified individual's name may be removed from the application only if a written letter is sent to the Director of Competitions. The letter must be signed by everyone listed on the application including the individual whose name is being removed. This request must be made prior to setting up the exhibit at the Annual Conference.
- c. Awards will be given as follows:
 - 1) Technologist Division
 - a) First Place
 - (1) The Richard C. Marks, RT(R) Memorial Plaque
 - (2) A monetary award of \$150. (The check shall be written to the individual.)

- b) Second Place
 - (1) Second place certificate
 - (2) A monetary award of \$70. (The check shall be written to the individual.)
- c) Third Place
 - (1) Third place certificate
 - (2) A monetary award of \$30. (The check shall be written to the individual.)
- 2) Student Division

NOTE: For all student competition exhibits, the engraving on the first place plaque and traveling trophy shall be the program name even if the exhibit is submitted by only one student.

 - a) First Place
 - (1) A first place plaque for the exhibit (engraved with the program name)
 - (2) First place certificate to each participant
 - (3) Traveling Trophy to be awarded for a one year period (engraved with the program name)
 - (4) A monetary award of \$150 total. (The check shall be written to the exhibit representative listed on the application. It shall be the responsibility of the exhibit representative to distribute the award monies.)
 - b) Second Place
 - (1) Second place certificate for the exhibit (use the program name)
 - (2) Second place certificate to each participant
 - (3) A monetary award of \$70 total. (The check shall be written to the exhibit representative listed on the application. It shall be the responsibility of the exhibit representative to distribute the award monies.)
 - c) Third Place
 - (1) Third place certificate for the exhibit (use the program name)
 - (2) Third place certificate to each participant
 - (3) A monetary award of \$30 total. (The check shall be written to the exhibit representative listed on the application. It shall be the responsibility of the exhibit representative to distribute the award monies.)
 - d. In the event of a tie for 1st or 2nd place, the tie will stand and all individuals will receive the awards for that place. In the event of a tie for 1st place, 2nd place will be dropped and the next award will be 3rd place. In the event of a tie for 2nd place, 3rd place will be dropped. In the event of a tie for 3rd place, it shall be the discretion of the President and the Director of Competitions on how the tie will be handled.

9. Appeals

- a. Appeals will be considered in cases of disqualification for violation of eligibility rules, application and preparation of display or mechanics.
- b. In the event of a disqualification prior to the beginning of the Annual Conference, the applicant/exhibitor may submit an appeal to the Director of Competitions within seven days of disqualification notification. The seven days will be determined by the received date signed on the certified mail return receipt card from the letter sent by the Director of Competitions. The appeal shall be in writing and should include any supporting documentation. In the event of a disqualification at the Annual Conference, the applicant/exhibitor may submit an appeal to the Director of Competitions within two (2) hours of disqualification notification.
- c. The Director of Competitions and the President will review and render a decision on the appeal.
- d. The Director of Competitions will notify the exhibitor of the decision as soon as possible.

10. Documents

- a. Application
- b. Judges critique sheet
- c. Judges direction sheet

- d. Judges criteria guidelines
- e. Tally form
- f. Acknowledgement of Annual Conference exhibit application letter
- g. Annual Meeting Exhibit judge letter

SCIENTIFIC EXHIBIT COMPETITION RULES

ADOPTED:

AMENDED: 4/86, 4/87, 12/87, 12/88, 9/89, 9/91, 9/93, 4/94, 11/94, 7/95, 9/95, 3/96, 3/97, 9/97, 3/98, 9/99, 1/01, 7/01, 7/02, 8/03, 03/04, 09/04, 03/05, 11/06, 9/07,5/09

2010 Scientific Exhibit APPLICATION

Exhibit competition application may be made by completing the Scientific Exhibit Competition Application Form and postmarking it to the Director of Competitions **on or before July 15**. Application forms will only be accepted by mail. It is strongly recommended that all applications be sent via certified mail with return receipt requested. Application forms sent by fax or any other electronic media will not be accepted.

Applications will only be considered if they are completed on the current Scientific Exhibit Competition Application Form and all individuals listed on participants list are current ISRT members¹ at the time of application.

Note: Every individual listed on this application form must be a current ISRT member at the time the form is submitted and at the time of the Exhibit Competition. For each individual listed on this application, please include a copy of their current ISRT membership card.²

Please complete all sections of the application. Incomplete applications will be returned.

Exhibit Division: Individual Technologist Student (Individual or Program)

Name of program or work affiliation: _____

Tentative topic or title of exhibit: _____

Names of all participants in the exhibit:

- | | |
|----------|-----------|
| 1. _____ | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | 10. _____ |

EXHIBIT REPRESENTATIVE: Designate one individual to be the representative for the exhibit. Provide the requested contact information for the exhibit representative in the event the Director of Competitions should need to contact you prior to the competition.

Exhibit Representative's Name: _____

Representative's Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number with Area Code _____ Email Address: _____
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ATTESTATION STATEMENT: (Representative is submitting for all applicants listed on the application)
I have read the most current policies for the competition posted on the ISRT website. I have the most current application and agree to abide by the policies. I have read and understand this application and to the best of my knowledge, the information is accurate and complete. The display submitted is solely that of the participant(s) listed and has not been prepared by another individual or a commercial source.

Representative's Signature _____ Date _____

SEND COMPLETED APPLICATION & COPIES OF ISRT MEMBERSHIP CARDS² TO:

ISRT Director of Competitions

The Competition's Director changes annually. The current director's information can be located in the PRINTABLE PDF DIRECTORY found in the Who's Who Section on the ISRT website. **www.isort.org**

Postmarked/Received	ISRT memberships Verified for all?
Date confirmation sent	
Director of Competitions Signature	

¹ Individuals not currently Society members may join the ISRT to fulfill the membership eligibility requirement to compete. Join online or download a membership form to mail in at WWW.ISORT.ORG

² An individual who has recently applied for ISRT membership and has not received their membership card may indicate this on the Exhibit Competition application form and proceed with the application process.

This application may be copied as needed.