

ISRT GRANT-IN-AID INFORMATION

The ISRT Board of Directors has established conditions and procedures to provide technologists and students with grant money to support professional involvement and advancement within the radiologic sciences.

1. Purpose

- a. In support of professional involvement and advancement within the radiologic sciences, the Indiana Society of Radiologic Technologists offers grants supporting research and teaching. Grants are available for expenses to start or supplement research projects, improve, revise, or expand an existing lecture or develop a new lecture. (Grant amounts available are subject to the annual budget.) Examples might include monetary assistance for research with the intent to publish an article in a medical/educational journal or present an educational lecture at an ISRT educational meeting.
- b. The grant is to be used to cover the expenses involved. Expenses could include, but are not limited to, literature searches, statistical analysis of data, duplication of forms, mailing materials and postage, developing slides, developing overheads, and duplication of materials. Expenses would not include the applicant's time and travel costs.
- c. Greater consideration will be given to proposals that will benefit the ISRT membership.

2. Eligibility of Applicants/Recipients

- a. Must be an ISRT member for at least one year prior to application.
- b. Must be currently registered and/or licensed in credentialed profession or must be a student enrolled in a radiologic science program with verification of the program director.
- c. Recipient must remain an ISRT member until the completion of the project.

3. Application

- a. An application must be completed and sent to the ISRT Executive Office.
- b. The total dollar amount requested must be included with the application. The applicant must include specifics as to exactly how the grant money will be used. It is the discretion of the Board to determine appropriateness of the request and use of the money.
- c. An estimated time line including a project completion date must be included with the application.

4. Conditions and Procedures

- a. Notification of grant application status will be made within sixty (60) days of submission of application.
- b. Grant money will be awarded upon approval of the grant application.
- c. Quarterly written progress reports must be submitted to the ISRT Chairman of the Board.
- d. If the project is not completed according to the submitted time line and/or if use of the grant money changes, the recipient must petition the Board for approval and/or extension.
- e. Any publication/lecture resulting from this grant must acknowledge the ISRT.
- f. Within thirty (30) days of the project conclusion, a final written report, indicating outcome, must be submitted to the ISRT Chairman of the Board.
- g. Original dated receipts documenting how the grant money was used must be submitted with the final report. Receipts for expenses must match expenses requested in the original application. If original receipts are not available, an explanation must be provided. Receipts cannot be altered.
- h. Unused grant money not documented by receipts must be returned to the ISRT within thirty (30) days following submission of the final report.
- i. Failure to comply with any of the conditions and procedures will result in revocation of the grant and all awarded money must be immediately returned.

5. Deadlines

- a. There is no application deadline. Applications will be accepted throughout the year. Applications should be sent to the Executive Office.
- b. Approved grants will be awarded until such time that the approved budgeted amount is depleted.

ISRT GRANT IN AID APPLICATION

Applicant name _____

Address _____

Phone w/AC:(Work) _____ (Home) _____ E-mail _____

Place of employment, city and state _____

Job title _____

Why is project being developed? (i.e., research project for degree, developing lecture for presentation, etc.)
Attach additional pages if necessary.

How will the grant money be utilized for the project? Attach additional pages if necessary.

Total dollar amount requested \$ _____

In addition to this application, the following documentation must be attached:

- Estimated time line with project completion date
- Itemized budget including the total dollar amount requested. Include specifics as to exactly what the grant money is to be used for
- Copy of current, non probationary ARRT, SDMS, NMTCB card or equivalent
- Copy of current ISRT membership card
- If student, verification letter from your program director

Applicant Attestation: I agree to comply with all conditions and procedures of the grant or I understand that the awarded grant money must be immediately returned.

Applicant signature _____

Date _____

Please mail grant in aid application and all documentation to:

ISRT EXECUTIVE OFFICE
929 S. Sycamore St.
Martinsville, IN 46151

Received: _____
Complete documentation: _____
Reviewed by Board/Executive Comm: _____
Approved: _____
Denied: _____