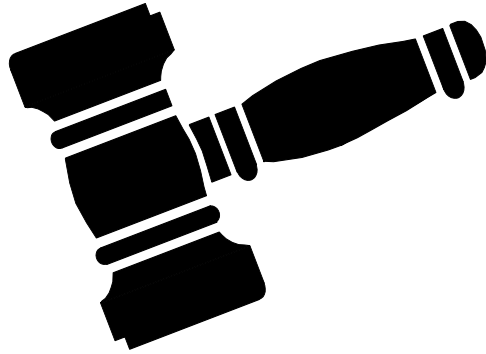


RETIRING PRESIDENT'S PLAQUE



NAME
(Use degree, RT(R), etc.)

ISRT PRESIDENT 2001-2002
(Put appropriate years)

PRESENTED Month, Day, Year

RETIRING PRESIDENT'S PLAQUE
ADOPTED: 11/80
AMENDED: 9/98

Awards Unlimited, Lafayette, IN
STYLE: PG1687, black plate
11" x 15", Airflyte Plaque

RETIRING SENIOR BOARD MEMBER PLAQUE



NAME
(Use degree, RT(R), etc.)

ISRT RETIRING SENIOR BOARD MEMBER

IN RECOGNITION OF LEADERSHIP,
LOYALTY AND DEDICATION

PRESENTED Month, Day, Year

City, State

RETIRING SENIOR BOARD MEMBER PLAQUE
ADOPTED:
AMENDED: 9/98

Awards Unlimited, Lafayette, IN
STYLE: P1615, black plate
9" x 12", Airflyte Plaque

THE PRESIDENT'S AWARD PLAQUE



ISRT PRESIDENT'S AWARD

PRESENTED TO:

NAME

(Use degree, RT(R), etc.)

IN RECOGNITION OF OUTSTANDING
DEVOTION TO THE ISRT

PRESENTED Month, Day, Year

City, State

THE PRESIDENT'S AWARD PLAQUE
ADOPTED: 9/95
AMENDED: 9/98

Awards Unlimited, Lafayette, IN
STYLE: P1643, black plate
9" x 12", Airflyte Plaque

OUTSTANDING TECHNOLOGIST AWARD PLAQUE



ISRT OUTSTANDING TECHNOLOGIST AWARD

PRESENTED TO:

NAME

(Use degree, RT(R), etc.)

IN RECOGNITION OF CONSISTENTLY
EXEMPLIFYING OUTSTANDING VALUES
AND ETHICS AS A RADIOLOGIC TECHNOLOGIST

PRESENTED Month, Day, Year

City, State

OUTSTANDING TECHNOLOGIST AWARD PLAQUE Awards Unlimited, Lafayette, IN
ADOPTED: STYLE: P1643, black plate
AMENDED: 9/98, 09/05 9" x 12", Airflyte Plaque

1ST PLACE TECHNOLOGIST EXHIBIT AWARD PLAQUE

RICHARD C. MARKS, RT(R)

MEMORIAL AWARD



1ST PLACE TECHNOLOGIST EXHIBIT

NAME

(Use degree, RT(R), etc.)

PRESENTED Month, Day, Year

City, State

1ST PLACE TECHNOLOGIST EXHIBIT
AWARD PLAQUE

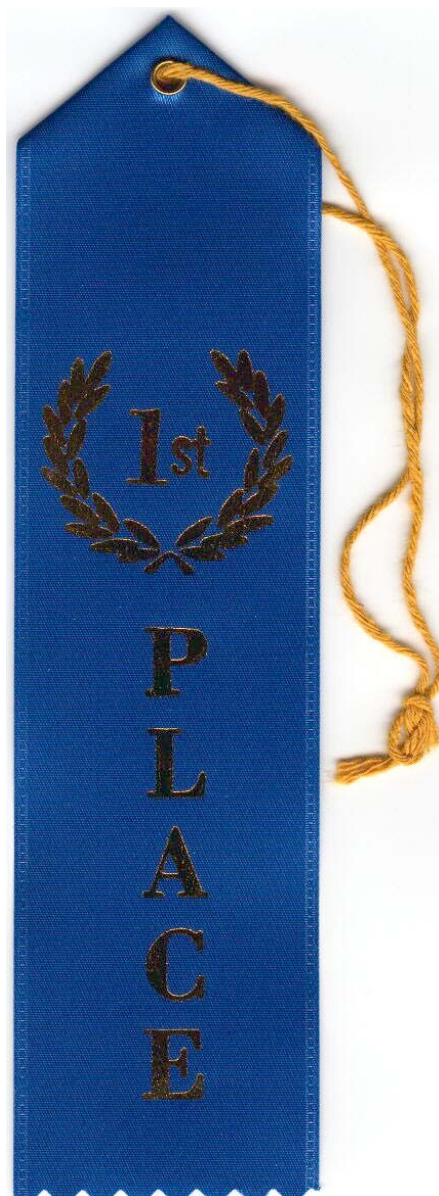
ADOPTED:

AMENDED: 7/91, 9/98

Awards Unlimited, Lafayette, IN

STYLE: P1642, black plate
8" x 10 ½", Airflyte Plaque

RIBBONS FOR EXHIBITS
1ST, 2ND, 3RD PLACE



1ST, 2ND, 3RD PLACE EXHIBIT RIBBONS
ADOPTED: 7/91

Awards Unlimited, Lafayette, IN
2 x 8" ribbon with event tag
Blue-1st, Red-2nd, White-3rd
STYLE: 2BS

1ST PLACE STUDENT EXHIBIT AWARD PLAQUE



1ST PLACE STUDENT EXHIBIT

NAME

(Individual name or program name)

PRESENTED Month, Day, Year

City, State

1ST PLACE STUDENT EXHIBIT
AWARD PLAQUE
ADOPTED:
AMENDED: 9/98

Awards Unlimited, Lafayette, IN
STYLE: P1642, black plate
8" x 10 1/2", Airflyte Plaque

1ST PLACE EXHIBIT AWARD CERTIFICATE

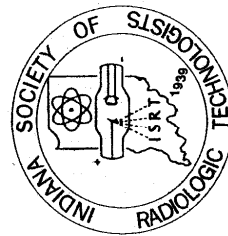
Indiana Society of Radiologic Technologists, Inc.

First Place Award

Scientific Exhibit Competition

presented to

ISRT President



1ST PLACE EXHIBIT AWARD CERTIFICATE

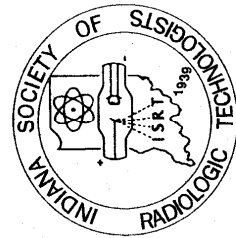
ADOPTED: 4/88

AMENDED: 4/01

2ND PLACE EXHIBIT AWARD CERTIFICATE

Indiana Society of Radiologic Technologists, Inc.
Second Place Award
Scientific Exhibit Competition
presented to

ISRT President



2ND PLACE EXHIBIT AWARD CERTIFICATE

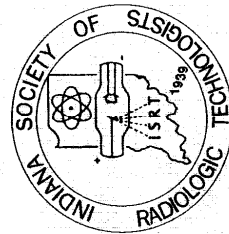
ADOPTED: 4/88

AMENDED: 4/01

3RD PLACE EXHIBIT AWARD CERTIFICATE

Indiana Society of Radiologic Technologists, Inc.
Third Place Award
Scientific Exhibit Competition
presented to

ISRT President



3RD PLACE EXHIBIT AWARD CERTIFICATE

ADOPTED: 4/88

AMENDED: 4/01

1ST PLACE TECHNOLOGIST ESSAY AWARD PLAQUE

MARY KNISH JANCOSEK, RT(R), FASRT

MEMORIAL AWARD



1ST PLACE TECHNOLOGIST ESSAY

NAME

(Use degree, RT(R), etc.)

PRESENTED Month, Day, Year

City, State

1ST PLACE TECHNOLOGIST ESSAY
AWARD PLAQUE

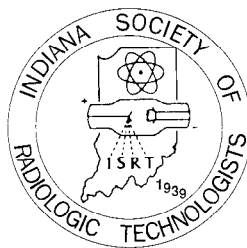
ADOPTED:

AMENDED: 4/88, 7/91, 9/98

Awards Unlimited, Lafayette, IN

STYLE: P1642, black plate
8" x 10 1/2", Airflyte Plaque

1ST PLACE STUDENT ESSAY AWARD PLAQUE



1ST PLACE STUDENT ESSAY

NAME

PRESENTED Month, Day, Year

City, State

1ST PLACE STUDENT ESSAY AWARD PLAQUE
ADOPTED:
AMENDED: 4/88, 9/98

Awards Unlimited, Lafayette, IN
STYLE: P1642, black plate
8" x 10 1/2", Airflyte Plaque

2ND PLACE ESSAY AWARD CERTIFICATE

*Indiana Society of Radiologic Technologists, Inc.
Second Place Award*

*Scientific Essay Competition
presented to*

ISRT President



2ND PLACE ESSAY AWARD CERTIFICATE

ADOPTED: 4/88

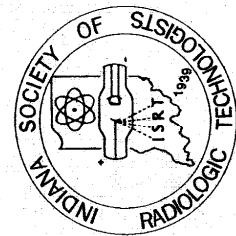
AMENDED: 4/01

3RD PLACE ESSAY AWARD CERTIFICATE

*Indiana Society of Radiologic Technologists, Inc.
Third Place Award*

*Scientific Essay Competition
presented to*

ISRT President



3RD PLACE ESSAY AWARD CERTIFICATE

ADOPTED: 4/88

AMENDED: 4/01

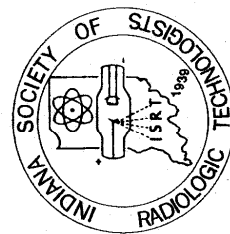
CERTIFICATE OF RECOGNITION

CER-
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OF
REC-
OGNI-
TION

*Indiana Society of Radiologic Technologists, Inc.
Certificate of Recognition*

We hereby express our sincere appreciation to

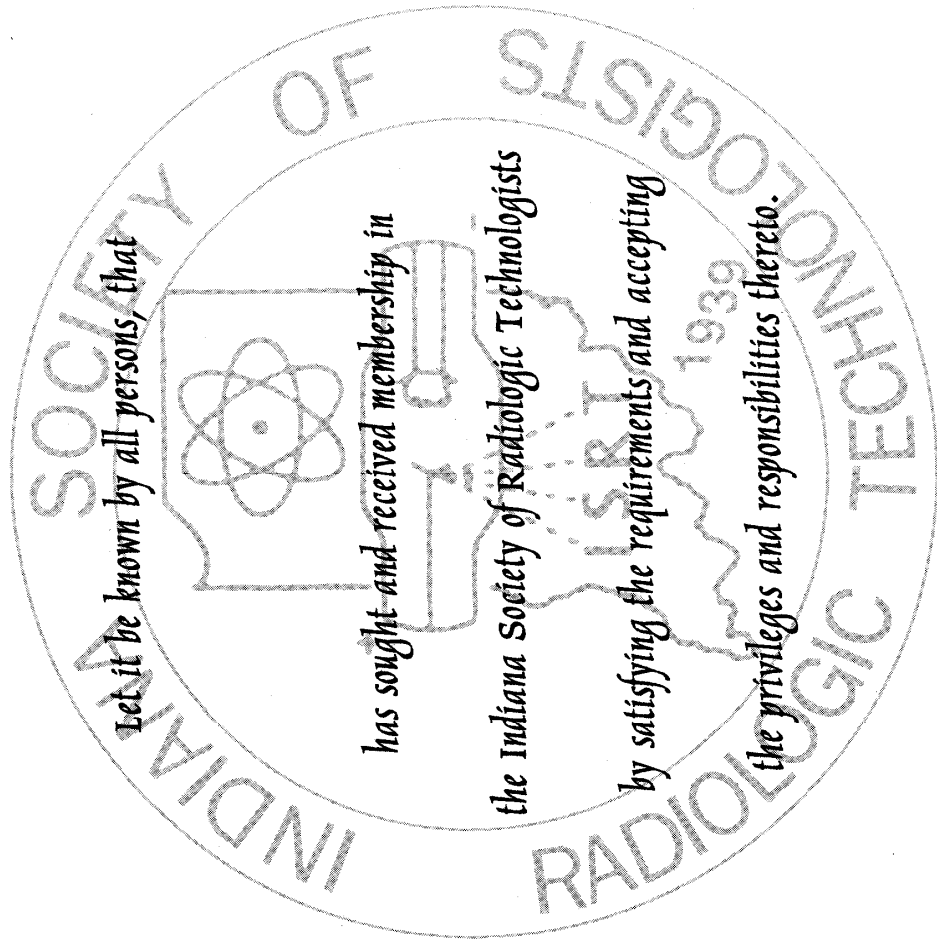
ISRT President



ADOPTED:
AMENDED: 3/94, 7/95, 4/01

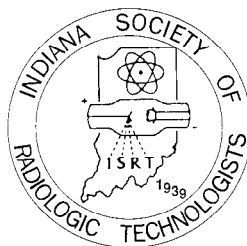
MEMBERSHIP CERTIFICATE

Indiana Society of Radiologic Technologists, Inc.



MEMBERSHIP CERTIFICATE
ADOPTED:
AMENDED: 9/95, 4/01

HONORARY MEMBERSHIP PLAQUE



HONORARY ISRT MEMBERSHIP

PRESENTED TO:

NAME

(Use degree, RT(R), etc.)

IN RECOGNITION OF THE INTEREST
YOU HAVE SHOWN IN THE
ACTIVITIES AND AIMS OF THE ISRT

PRESENTED Month, Day, Year

City, State

HONORARY MEMBERSHIP PLAQUE

ADOPTED: 12/89

AMENDED: 9/98

Awards Unlimited, Lafayette, IN

STYLE: P1091, black plate

9" x 12", Airflyte Plaque

LIFE MEMBERSHIP PLAQUE



ISRT LIFE MEMBERSHIP

PRESENTED TO:

NAME

(Use degree, RT(R), etc.)

IN RECOGNITION OF OUTSTANDING AND
SUSTAINING SERVICE TO THE ISRT

PRESENTED Month, Day, Year

City, State

LIFE MEMBERSHIP PLAQUE

ADOPTED: 12/89


AMENDED: 9/98

Awards Unlimited, Lafayette, IN

STYLE: P1091, black plate

9" x 12", Airflyte Plaque

LIFE AND HONORARY MEMBERSHIP PLATES

	THE INDIANA SOCIETY OF RADIOLOGIC TECHNOLOGISTS
NAME LIFE OR HONORARY MEMBER DATE Month, Day, Year	

LIFE AND HONORARY MEMBERSHIP PLATES
ADOPTED: 4/92

Awards Unlimited, Lafayette, IN
Black brass plate
3 1/2" x 2" gold lettering

ISRT BOARD OF DIRECTORS
RECOMMENDATION FORM

Recommendation No. _____

Office or Committee/Taskforce: _____

Board Meeting Date: _____

Recommendation:

Action Recommended:

_____ No immediate action recommended. Provided for future consideration.

_____ Recommend immediate action or implementation by the Board.

_____ Recommend referral to another committee/taskforce: _____

Recommended by: _____

RECOMMENDATION FORM

ADOPTED:

AMENDED: 9/91

BOARD OF DIRECTORS MAIL DECISION

For immediate attention--please handle today!!!

2 copies are enclosed. Reply on 1 and return immediately. Retain the other copy for your files.

TO:

FROM:

DATE:

SUBJECT:

REPLY BY:

COMMENTS:

VOTE YES: _____

VOTE NO: _____

SIGNATURE OF VOTING BOARD MEMBER _____

BOARD OF DIRECTORS DECISION BY MAIL

ADOPTED:

AMENDED: 9/91

SAMPLE BOARD MINUTES

The minutes of the Board of Directors Meeting are mandatory for documentation of Board decisions and activities. Generally only action is documented and discussion **is not** included in the minutes. All offices and committee appointments are listed initially by a person's name in the roll call. List RT(R) or RT(R)(N) or whatever is applicable in the roll. After that, it is not necessary to put RT every time.

If a motion is adopted by general consensus, then the minutes should reflect that. Any vote taken other than by voice should show the number of yes votes, number of no votes. Abstentions are not recorded as an abstention indicates that the individual who did not vote was willing to go with what the majority decided.

An Action Worksheet should be sent to accompany each set of minutes. The Action Worksheet should list the name of the person directed to complete an action, the action to be completed and the page in the minutes that details the action.

The first page of all minutes should be on ISRT letterhead. Executive Session minutes should be done as a separate set of minutes with the first page on ISRT letterhead and the roll listed.

All times for recesses and adjournments should be noted and the time the meeting was reconvened.

The minutes must be sent to the Chairman of the Board for any additions, deletions or corrections prior to being sent to the Board.

ISRT LETTERHEAD

ACTION WORKSHEET

From: September 24, 2004 Board of Directors Meeting
Completion by: January 22, 2005 unless indicated otherwise

NAME	PAGE	ACTION
LeMay	2	Investigate new printers for Journal and report to the board via e-mail. Complete ASAP.
Cranfill	2	Contact Liz VanSloun to request a board report and any billable hours. Information to be submitted by September 30, 2004. Inform Liz that a new webmaster has been hired. Request any logons, passwords, billing information and/or files be sent to Debby LeMay immediately. Inform Liz final payment will be mailed and is contingent upon receiving written report. Complete ASAP.
Thaler	3	Revise Student Page Manual and send to the board. Complete ASAP.
Blomenberg	3	Purchase new computer monitor through EBay. Complete ASAP.
Thaler	3	Investigate selling old computer monitor.
Thaler	3	Investigate selling HP scanner.
Thaler	3	Inform Susan Paproski to destroy 2004-2005 election ballots. Complete ASAP.
Thaler	3	Inform ASRT of 1 st and 2 nd alternate affiliate delegates for 2005.
Cranfill	4	Send options for the date of the 2 nd board meeting. Complete ASAP.

ISRT LETTERHEAD

INDIANA SOCIETY OF RADIOLOGIC TECHNOLOGISTS, INC.

First Board of Directors Meeting

Roberts Hotel, Muncie, IN

September 24, 2004

The first Board of Directors meeting of the Indiana Society of Radiologic Technologists, Inc., was called to order by Karen Katz, President (2004-2005), at 2:20 PM. The following were present:

PRESENT VOTING BOARD MEMBERS:

Karen Katz	President
Rose Evans	Vice-President/Chairman, Nominating
Amy Murdock	President-Elect
Jane Harvey	Secretary
Jama Begovich	Treasurer
Kellie Cranfill	Chairman of the Board/Chairman, Bylaws/Chairman, Executive
Peggi Drown	Senior Board Member/Chairman, Finance
Sandy Piehl	President District 1
Emily Blomenberg	President District 4/Director of Competitions

PRESENT COMMITTEE/TASKFORCE CHAIRMEN AND EXECUTIVE STAFF:

Deborah LeMay	Communications Manager
Donna Thaler	Executive Secretary/Parliamentarian

NOT PRESENT VOTING BOARD MEMBERS:

Claudine Fairchild President District 8

ESTABLISHMENT OF QUORUM:

The President declared that a quorum was present.

ELECTION OF CHAIRMAN OF THE BOARD:

Kellie Cranfill was elected Chairman of the Board by general consent.

Recessed for Executive Session at 2:30 PM.

Reconvened at 2:40 PM.

PRESIDENT'S REPORT: Karen Katz

Orientation was held on 9/24/04 at 1:15 PM.

MOTION #1:

"I move that the ISRT donate \$1,000 to the ASRT."

AMENDMENT TO THE MOTION:

"I move to add "for the Congress of the Americas" after ASRT."

ACTION ON THE AMENDMENT:

CARRIED BY GENERAL CONSENT

ACTION ON THE AMENDED MOTION:

BALLOT VOTE

2 Yes 6 No

MOTION DEFEATED

EXECUTIVE STAFF POSITIONS:

MOTION #2:

"I move to appoint these exec. staff positions as follows:

Webmaster	Alan Lewis
Communications Manager	Deborah LeMay
Exec. Sec.	Susie Cunningham
Parliamentarian	Donna Thaler
Director of Comp.	Emily Blomenberg
Historian	Bruce Long

for the 2004-2005 year."

ACTION: Voice vote

MOTION CARRIED

COMMITTEE/TASKFORCE APPOINTMENTS:

Bylaws:	Chairman, Kellie Cranfill; Members, Allen Perez, Lou Morgan
Executive:	Chairman, Kellie Cranfill; Members, Jama Begovich, Peggi Drown, Rose Evans, Jane Harvey, Karen Katz, Amy Murdock
Finance:	Chairman, Peggi Drown; Members, Jama Begovich, Kellie Cranfill, Karen Katz, Amy Murdock
Nominating:	Chairman, Rose Evans; Members, Emily Blomenberg, Claudine Fairchild, Sandy Piehl
Tellers:	Chairman, Melisa Mattingly, Member, Meryem Cole, Bob Lybarger, Stella Roberts

LIAISON APPOINTMENTS

MOTION #3:

"I move that Karen Katz is appointed Liaison of the IRS (Indiana Radiological Society)"

ACTION: Voice vote

MOTION CARRIED

UNFINISHED BUSINESS:

1. Review ISRT Strategic Plan—informational only
2. Bids for journal printing
MOTION #4:
"I move that we have Debby LeMay contact new printers & report back to the board via e-mail. If the cost is reasonable we have her change & if it is prohibitive we keep the same printer & readdress in January.
ACTION: Voice vote
MOTION CARRIED
3. 4th quarter Webmaster payment
General consensus of the board was for the Chairman of the Board to contact Liz Van Sloun and request a board report and any billable hours by September 30. Kellie to let Liz know that a new Webmaster has been hired. Kellie to request any logons, passwords, billing information and/or files to be sent to Debby LeMay. Kellie to inform Liz any final payment will be mailed. Final payment contingent upon receipt of written report.

Recessed at 3:20 PM

Reconvened at 3:30 PM

4. Student Page Manual revisions
MOTION #5:
"I move to accept the student page proposed revisions and implement immediately with up to 2 student pages."
ACTION: Voice vote
MOTION CARRIED
The general consensus of the board was to accept applications with a deadline of November 15, 2004. Donna to revise the student page manual and send out to the board as soon as possible.
5. New computer monitor
MOTION #6:
"I move that we authorize Emily Blomenberg to purchase a computer monitor on EBay within the following specifications. 15" or 17" flat screen under \$400 all inclusive, with brand name & warranty."
ACTION: Voice vote
MOTION CARRIED
General consensus of the board was for Donna Thaler to investigate selling the old computer monitor to computer company.
6. Selling stand alone HP scanner
General consensus of the board was for Donna Thaler to investigate selling to computer company.

NEW BUSINESS:

1. Destroying of Election Ballots

MOTION #7

"I move that we authorize Susan Paproski to destroy the ballots from the 2004 election 30 days after the close of the annual meeting."

ACTION: Voice vote

MOTION CARRIED

General consensus of the board was to retain the ballots for 30 days after the close of the Annual Meeting. Donna Thaler to inform Susan Paproski

2. Alternate Affiliate Delegate

According to mail ballot election, Kellie Cranfill had 3 write in votes, Karen Katz 2 and Peggi Drown 1 vote. Kellie is already a Region VI Radiography Chapter Delegate. The general consensus of the board was Karen would be the 1st alternate delegate and Peggi would be the 2nd alternate. Donna Thaler to notify the ASRT.

3. ASRT "RT in DC"

General consensus of the board was for Amy Murdock to attend the 2005 'RT in DC' as the ISRT representative. Amy would be funded for the total amount that the ASRT would reimburse the ISRT.

4. 2nd Board meeting

Kellie to send several options for the date of the 2nd board meeting and then a decision will be made.

ADJOURNMENT:

The first Board of Directors Meeting for 2004-2005 was adjourned at 4:55 PM by Kellie Cranfill, Chairman of the Board.

Respectfully Submitted,
Donna Thaler, RT(R)(M)(QM)
Executive Secretary

ISRT LETTERHEAD

INDIANA SOCIETY OF RADIOLOGIC TECHNOLOGISTS, INC.

Executive Session
Roberts Hotel, Muncie, IN
September 24, 2004

Executive Session of the Indiana Society of Radiologic Technologists, Inc., was called to order by Kellie Cranfill, Chairman of the Board (2004-2005), at 2:30 PM. The following were present:

PRESENT VOTING BOARD MEMBERS:

Karen Katz	President
Rose Evans	Vice-President/Chairman, Nominating
Amy Murdock	President-Elect
Jane Harvey	Secretary
Jama Begovich	Treasurer
Kellie Cranfill	Chairman of the Board/Chairman, Bylaws/Chairman, Executive
Peggi Drown	Senior Board Member/Chairman, Finance
Sandy Piehl	President District 1
Emily Blomenberg	President District 4/Director of Competitions

NOT PRESENT VOTING BOARD MEMBERS:

Claudine Fairchild President District 8

QUORUM

The Chairman of the Board declared that a quorum was present.

MOTION #1:

"I move to present the name of Barb Hanna for Life Membership."

ACTION: BALLOT VOTE BY GENERAL CONSENT

6 yes 0 no

MOTION CARRIED

Executive Session was adjourned at 2:40 PM by the Chairman of the Board.

Respectfully submitted,
Jane Harvey, RT(R)(CT)
Secretary 2004-2005

SAMPLE BOARD MINUTES

ADOPTED: 1979

AMENDED: 9/86, 9/91, 9/94, 9/98, 7/00, 7/01, 7/02, 09/04

ISRT EXPENSE VOUCHER

NOTE: No reimbursements will be made without a properly completed voucher and a dated receipt or bill for each item. Receipts must be original (unless there is an explanation) and cannot be altered. Attach all receipts to the back of the voucher and mail the originals to the ISRT Treasurer. Mail a copy of the receipts and the voucher to the Finance Committee Chairman. Retain a copy of the voucher and receipts for your files. Vouchers submitted after 30 days of the incurred expense may not be reimbursed. For any payment requested in advance, a completed expense voucher with estimated costs must be submitted before a check will be issued. Up to 75% of the budgeted amount will be advanced. The balance will be paid after the requesting individual files a report and submits the required receipts.

CHECK PAYABLE TO: NAME _____
 ADDRESS _____
 CITY/STATE/ZIP _____ DATE: _____
 VOUCHER SUBMITTED BY: _____ COMMITTEE OR OFFICE: _____

MISCELLANEOUS ISRT EXPENSES--PLEASE ITEMIZE AND PROVIDE BRIEF EXPLANATION								
1.								\$
2.								\$
3.								\$
4.								\$
5.								\$
TOTAL AMOUNT SUBMITTED:								\$
TRAVEL: CITY AND STATE OF DESTINATION AND REASON _____								
	SUN	MON	TUE	WED	THU	FRI	SAT	
DATES								
AUTO: TOTAL # MILES DRIVEN _____ X _____ CENTS PER MILE (CURRENT IRS RATE)								\$
PLANE FARE OR OTHER MODE OF TRAVEL (LIST MODE OF TRAVEL) _____								\$
LODGING								\$
MEALS \$50/DAY								\$
TAXI								\$
HOTEL PARKING								\$
REGISTRATION								\$
MISC.--LIST _____								\$
TOTAL EXPENSES								\$
LESS AMOUNT ADVANCED								\$
AMOUNT DUE ME OR ISRT (CIRCLE)								\$

TO BE COMPLETED BY THE ISRT TREASURER	
APPROVED EXPENSE: YES ___ NO ___	WITHIN BUDGET: YES ___ NO ___
POSTED TO: _____	
AMOUNT PAID:\$ _____	DATE: _____ CHECK #: _____
FINANCE COMMITTEE CHAIRMAN _____	
TREASURER _____	
COMMENTS: _____	

ISRT EXPENSE VOUCHER
 ADOPTED:
 AMENDED: 10/87, 4/89, 9/96, 7/00, 7/03

ISRT INCOME VOUCHER

COMMITTEE OR OFFICE _____

VOUCHER SUBMITTED BY: _____

DATE: _____

PLEASE ITEMIZE SOURCE OF INCOME: (FOR EX., DUES)	
1.	\$
2.	\$
3.	\$
4.	\$
5.	\$
6.	\$
7.	\$
8.	\$
9.	\$
10.	\$
TOTAL AMOUNT SUBMITTED:	
	\$

TO BE COMPLETED BY THE ISRT TREASURER
Date received: _____
Date deposited: _____
Treasurer _____
Comments: _____